



## **Current Job Posting: Volunteer Board Member**

### **Immediate Opening – The Dam - Board of Directors**

**The Dam** is a non-profit humanitarian Christian organization whose focus is to develop, assist and mentor youth. We connect with youth and young moms through three key programs:

**Outreach** to 4,000 + teens a year in their schools and in the community.

**Drop-in** for youth-at-risk, welcoming over 5,000 youth visits every year.

**Young Moms Program** helps 90 pregnant teens, young moms and their children—30 of them weekly.

#### **Locations:**

The Dam, Mississauga has existed for over 15 years in the Meadowvale community. The Dam is in the midst of launching 2 new drop-in sites, one in Burlington and one in Cooksville.

#### **Overview:**

A Board Member's Term of Office is for three years with a time commitment of approximately 60 hours per annum, or an average of 5 hours per month for Board meetings, committee meetings, orientation sessions and special events. Board meetings are held at the Meadowvale, Mississauga location.

#### **Major Responsibilities**

- Understand The Dam's mission and mandate, be aware of issues and keep up to date on trends in the community that might affect these issues
- Ensure that The Dam's legal affairs are in order, know the board's legal obligations and make sure they are upheld
- To understand and, if necessary, query all financial and budget matters
- Keep board discussions confidential
- Bring your own training, skills and experience to all board decisions
- Attend all board meetings, and notify the Chair if you are unable to attend; (meetings are generally held once per month, usually on the 3<sup>rd</sup> Monday of the month from 7:00 – 9:30 pm)
- Prepare for meetings by reading minutes and preparatory material
- Networking for The Dam in areas of raising awareness and fundraising
- Complete any tasks or assignments you accept at board meetings or from the Chair on behalf of the board

#### **Assets:**

- Previous experience with non-profit organization
- Community involvement

**Please contact:**

**Carol Reist**  
**Executive Director**  
[carol@thedam.org](mailto:carol@thedam.org)  
[www.thedam.org](http://www.thedam.org)  
**905-826-6558**